

**Legal Services Corporation
Meeting of the Audit and Finance Committees**

Open Session

Friday, January 29, 2016

Chairman Victor B. Maddox of the Audit Committee and Chairman Robert J. Grey, Jr. of the Finance Committee convened an open session joint meeting of the Legal Services Corporation's ("LSC") Audit and Finance Committees ("the Committees") at 5:43 p.m. on Friday, January 29, 2016. The meeting was held at the Mills House Wyndham Grand Hotel, 115 Meeting Street, Charleston, South Carolina 29401.

The following Audit Committee members were in attendance:

Victor B. Maddox, Chairman
Harry J.F. Korrell, III
Gloria Valencia-Weber
David Hoffman, Non-Director Member (by telephone)
Paul Snyder, Non-Director Member (by telephone)
John G. Levi, *ex officio*

The following Finance Committee members were in attendance:

Robert J. Grey, Jr., Chairman
Harry J. F. Korrell, III
Laurie Mikva
Father Pius Pietrzyk, O.P.
Martha L. Minow
Robert Henley, Non-Director Member
Allan J. Tanenbaum, Non-Director Member
John Levi G. Levi, *ex officio*

Other Board members present:

Charles N. W. Keckler
Julie A. Reiskin

Also in attendance were:

James Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Mayealie Jennings	Special Assistant to the President for Board Affairs
Lynn Jennings	Vice President for Grants Management

Ronald S. Flagg	Vice President for Legal Affairs, General Counsel & Corporate Secretary
David L. Richardson	Treasurer and Comptroller, Office of Financial and Administrative Services
Wendy Rhein	Chief Development Officer
Jeffrey E. Schanz	Inspector General
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General (OIG)
John Seeba	Assistant Inspector General for Audit, Office of the Inspector General (OIG)
Daniel O'Rourke	Assistant Inspector General for Investigations, Office of the Inspector General (OIG)
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs (GRPA)
Janet LaBella	Director, Office of Program Performance (OPP)
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Herbert Garten	Non-Director Member, Institutional Advancement Committee
Frank B. Strickland	Non-Director Member, Institutional Advancement Committee
Andrea Loney	Executive Director, South Carolina Legal Services
Leslie Fisk	South Carolina Legal Services
Adam Protheroe	South Carolina Legal Services
Gerald Jones	South Carolina Legal Services
Matthew Billingsley	South Carolina Legal Services
Rusty Infinger	South Carolina Legal Services
Rita Roache	South Carolina Legal Services
Stephanie van der Horst	South Carolina Legal Services
Juanita F. Middleton	South Carolina Legal Services
Jamie L. Bell	South Carolina Legal Services
Angela Myers	South Carolina Legal Services
Kimaka Nichols Graham	South Carolina Legal Services
Mark Fessler	South Carolina Legal Services
Kirby Mitchell	South Carolina Legal Services
Sheila Thomas	South Carolina Legal Services
Eric Strauss	WithumSmith+Brown (by telephone)
David Karakashian	WithumSmith+Brown (by telephone)
Robin C. Murphy	National Legal Aid and Defender Association (NLADA)
Don Saunders	National Legal Aid and Defender Association (NLADA)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by and presentations made to the Committees:

Finance Committee Chairman Grey called the meeting to order.

MOTION

Father Pius moved to approve the agenda. Ms. Mikva seconded the motion.

VOTE

The motion was approved by voice vote.

Mr. Seeba, Mr. Strauss and Mr. Karakashian reported to the Committees on the Fiscal Year 2015 Annual Financial Audit. They each answered Committee members' questions.

Finance Committee Chairman Grey recommended acceptance of the resolution for the Annual Financial Audit Management Letter.

MOTION

Dean Minow moved to recommend the resolution for board approval. Father Pius seconded the motion.

VOTE

The motion was approved by voice vote.

Mr. Richardson provided a summary to the Committees of LSC's Financial Report and Form 990 for Fiscal Year 2015. There were no questions from the Committees.

Committee Chairman Maddox invited public comment and received none.

MOTION

Mr. Levi moved to adjourn the meeting. Professor Valencia-Weber seconded the motion.

VOTE

The motion passed by voice vote.

The Committees meeting adjourned at 6:12 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Audit & Finance Combined Committee on April 18, 2016.

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

Ronald S. Flagg

Vice President for Legal Affairs,
General Counsel & Corporate Secretary