

**Legal Services Corporation
Meeting of the
Delivery of Legal Services Committee**

Open Session

Monday, October 5, 2015

Co-Chair Father Pius Pietrzyk convened an open session meeting of the Legal Services Corporation's ("LSC") Delivery of Legal Services Committee ("the Committee") at 3:18 p.m. on Sunday, October 5, 2015. The meeting was held at the Hyatt Regency San Francisco, 5 Embarcadero Center, San Francisco, California 94111.

The following Committee members were present:

Father Pius Pietrzyk, Co-Chair
Gloria Valencia-Weber, Co-Chair
Victor Maddox
Julie A. Reiskin
John G. Levi, *ex officio*

Other Board members present:

Robert J. Grey, Jr.
Charles N.W. Keckler
Harry J. F. Korrell, III
Laurie Mikva
Martha Minow

Also attending were:

James J. Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Mayealie Adams	Special Assistant to the President for Board Affairs
Lynn Jennings	Vice President for Grants Management
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel & Corporate Secretary
David Richardson	Comptroller and Treasurer, Office of Finance and Administrative Services (OFAS)
Wendy Rhein	Chief Development Officer
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)

Carl Rauscher	Director of Communications and Media Relations, Office of Government Relations and Public Affairs (GRPA)
Marcos Navarro	Office of Government Relations and Public Affairs (GRPA)
Jeffrey Schanz	Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation (OIG)
Daniel O'Rourke	Assistant Inspector General for Investigations (OIG)
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General (OIG)
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General (OIG)
John Seeba	Assistant Inspector General for Audit, Office of the Inspector General
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Allan Tanenbaum	Non-Director Member, Finance Committee
Gregory Knoll	Executive Director, Legal Aid Society of San Diego, Inc.
Mohammed Sheikh	Director of Finance, Bay Area Legal Aid
Bivett Brackett	Board of Directors member, Bay Area Legal Aid
Arielle Hyman	Bay Area Legal Aid
Josefina Valdez	Legal Aid Society of San Bernardino
Jose R. Padilla	California Rural Legal Aid, Inc.
Ilene Jacobs	California Rural Legal Aid, Inc.
Frank Bittner	California Rural Legal Aid, Inc.
Robert Sikin	California Rural Legal Aid, Inc.
Darrell Moore	Inland Counties Legal Services
Chris Schneider	Central California Legal Services
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Committee:

Committee Co-Chairman Father Pius called the meeting to order.

MOTION

Ms. Reiskin moved to approve the agenda. Committee Co-Chair Professor Valencia-Weber seconded the motion.

VOTE

The motion passed by voice vote.

MOTION

Committee Co-Chair Professor Valencia-Weber moved to approve the minutes of the Committee's meeting of July 17, 2015. Mr. Maddox seconded the motion.

VOTE

The motion passed by voice vote.

Ms. Janet LaBella, Director of the Office of Program Performance, briefed the Committee on LSC's proposal to include client-eligible representatives on the Office of Program Performance's oversight visits. Ms. LaBella stated the purpose of client-eligible participation in program visits is to get the clients' perception of the services that the grantee is offering.

Ms. Lora Rath, panel moderator and Director of the Office of Compliance and Performance, introduced the panelists: Gregory Knoll, Executive Director, Legal Aid Society of San Diego, Inc.; John Seeba, Assistant Inspector General for Audit, Office of Inspector General; Mohammed Sheikh, Director of Finance, Bay Area Legal Aid. The panel briefed the Committee on fiscal oversight and internal controls. Ms. Rath and the panel answered the Committee members' questions.

Committee Co-Chair Father Pius invited public comment and received none.

New business to consider: Co-Chair Father Pius informed the Committee a telephonic meeting will be scheduled to further discuss ways to update performance criteria.

MOTION


Committee Co-Chair Valencia-Weber moved to adjourn the meeting. Ms. Reiskin seconded the motion.

VOTE

The motion passed by voice vote.

The Committee meeting adjourned at 4:19 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Delivery of Legal Services Committee on January 28, 2016.



Ronald S. Flagg
Vice President for Legal Affairs,
General Counsel & Corporate Secretary