

**Legal Services Corporation  
Meeting of the Operations & Regulations Committee**

**Open Session**

**Monday, April 7, 2014**

Committee Chairman Charles N.W Keckler convened an open session meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 3:02 p.m. on Monday, April 7, 2014. The meeting was held at the F. William McCalpin Conference Center, LSC Headquarters, 3333 K Street, NW, Washington, DC 20007.

The following Committee members were present:

Charles N.W. Keckler, Chairman  
Robert J. Grey, Jr.  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present:

Sharon L. Browne  
Victor B. Maddox  
Father Pius Pietrzyk  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Lynn Jennings	Vice President for Grants Management
Richard L. Sloane	Chief of Staff and Special Assistant to the President
Rebecca Fertig Cohen	Special Assistant to the President
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Katherine Ward	Executive Assistant, Office of Legal Affairs (OLA)
Mark Freedman	Senior Assistant General Counsel, Office of Legal Affairs (OLA)
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs (OLA)
Diane Camosy	Post Graduate Fellow, Office of Legal Affairs (OLA)
Flor Gardea	Intern, Office of Legal Affairs (OLA)
David L. Richardson	Comptroller and Treasurer
Traci Higgins	Director, Office of Human Resources
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Wendy Long	Executive Assistant, Office of Government Relations and Public Affairs (GRPA)
Jeffrey E. Schanz	Inspector General

Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General (OIG)
Thomas Coogan	Assistant Inspector General for Investigations, Office of the Inspector General (OIG)
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General
Daniel Sheahan	Program Evaluation Analyst, Office of the Inspector General
Magali Khalkho	Resource Management Specialist, Office of the Inspector General
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Herbert S. Garten	Non-Director Member, Institutional Advancement Committee
Allan J. Tanenbaum	Non-Director Member, Finance Committee
Thomas Smegal	Non-Director Member, Institutional Advancement Committee
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin Murphy	National Legal Aid and Defenders Association (NLADA)
Berish Anver	National Immigrant Women's Advocacy Project
Dominique Martin	Law99.com
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)
LaVon Smith	Office of Information Technology

The following summarizes actions taken by, and presentations made to, the Committee:

Committee Chairman Keckler noted the presence of a quorum and called the meeting to order.

**MOTION**

Mr. Grey moved to approve the agenda. Mr. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Grey moved to approve the minutes of the Committee meetings of March 3, 2014. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

President Sandman and Ms. Higgins provided reports on LSC's progress in performance management and human capital management. President Sandman and Ms. Higgins answered Committee members' questions.

Ms. Davis updated the Committee on the proposed final rule amending 45 CFR Part 1613, Restrictions on Legal Assistance in Criminal Proceedings. Ms. Davis answered Committee members' questions.

Committee Chairman Keckler invited public comment and received none.

### **MOTION**

Ms. Mikva moved to recommend approval of proposed final rule, as amended to reflect a change in the preamble. Mr. Grey seconded the motion.

### **VOTE**

The motion passed by voice vote.

Ms. Davis updated the Committee on the proposed final rule and program letter amending 45 CFR Part 1626, Restrictions on Legal Assistance to Aliens, and answered Committee members' questions. Committee Chairman Keckler invited public comment on additional amendments to Part 1626 rule. The Committee received comments from Don Saunders, National Legal Aid and Defender Association (NLADA).

### **MOTION**

Mr. Grey moved to recommend approval of the proposed final rule, as amended to reflect the substance of the Committee's discussion. Ms. Mikva seconded the motion.

### **VOTE**

The motion passed by voice vote.

Committee Chairman Keckler then discussed public comments received regarding 45 CFR § 1626.5, and provision of assistance to aliens subject to withholding of removal under the Convention Against Torture (CAT) and deferral of removal under the CAT. Committee members requested additional information. Mr. Flagg agreed to present a memo addressing the issues at the next Committee meeting.

Mr. Flagg provided an overview on the revised draft text for the Private Attorney Involvement proposed rule, 45 CFR Part 1614. Ms. Davis presented additional information regarding proposed revisions to the rule. Mr. Flagg, Ms. Davis and Mr. Freedman answered Committee members' questions.

Committee Chairman Keckler invited public comments on the proposed revised rule. The Committee received public comments from Robin Murphy, National Legal Aid and Defender Association (NLADA) and Terry Brooks, American Bar Association, Standing Committee on Legal Aid and Indigent Defendants (SCLAID).

**MOTION**

Ms. Mikva moved to recommend approval of the revised draft notice of proposed rulemaking, as amended to reflect the substance of the Committee's discussions. Mr. Grey seconded the motion.

**VOTE**

The motion passed by voice vote.

Committee Chairman Keckler invited public comment and received none.

There was no other business to consider.

**MOTION**


Ms. Mikva moved to adjourn the meeting. Mr. Grey seconded the motion.

**VOTE**

The motion passed by voice vote.

The meeting of the Committee adjourned at 5:27 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations and Regulations Committee on July 20, 2014.*

  
\_\_\_\_\_  
**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary