

**Legal Services Corporation**  
**Meeting of the Operations and Regulations Committee**  
**Open Session**  
**Wednesday, February 29, 2012**

Chairman Charles N.W. Keckler convened an *open session* telephonic meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 3:33 p.m. on Wednesday, February 29, 2012. The meeting was held at Legal Services Corporation, 3333 K Street NW, Washington DC 20007.

The following Committee members were present:

Charles N.W. Keckler, Chairman  
Harry J.F. Korrell, III  
Robert J. Grey, Jr.  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board Members Present:

Father Pius Pietrzyk  
Julie A. Reiskin

Also attending were:

James J. Sandman	President
Richard Sloane	Special Assistant to the President
Rebecca Fertig	Special Assistant to the President
Victor M. Fortuno	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Mattie Cohan	Senior Assistant General Counsel, Office of Legal Affairs
David Richardson	Comptroller and Treasurer
Jeffrey E. Schanz	Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel
David Maddox	Assistant Inspector General for Management and Evaluation
Janet LaBella	Director, Office of Program Performance
John Meyer	Director, Office of Information Management
Jeffrey Morningstar	Director, Office of Information Technology
Chuck Greenfield	National Legal Aid and Defender Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Keckler called the *open session* meeting to order and noted the presence of a quorum.

**MOTION**

Mr. Grey moved to approve the agenda. Mr. Korrell seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Grey moved to approve the minutes of the Committee's January 19, 2012 meeting. Mr. Korrell seconded the motion.

**VOTE**

The motion passed by voice vote.

Chairman Keckler addressed the first agenda item, which was to discuss the Committee members' self-evaluations for 2011, the Committee's goals for 2012, and possible amendments to the Committee's charter. In discussing the goals for the upcoming year and the charter, the Committee members questioned the need to have overlapping duties and responsibilities with other Board committees, such as Audit and Governance and Performance. Chairman Keckler proposed that draft redline changes reflecting the Committee's discussion of the charter be prepared for a future Committee meeting.

Next, Ms. Cohan, Senior Assistant General Counsel, Office of Legal Affairs, provided background information on developing a policy regarding which documents generated by the Corporation should be presented to the Board prior to publication for notice and comment or just simply for publication. The Committee members offered their opinions on the matter. Mr. Greenfield, NLADA, shared his comments, as well, noting that it would be helpful for LSC to develop systematic criteria for the categories of documents generated by the Corporation.

Mr. Sloane, Special Assistant to the President, next reported on the LSC Continuity of Operations Plan (COOP). Mr. Sloane offered some observations about the state of the current plan and provided recommendations and potential options for revising the plan. Mr. Morningstar, Director, Office of Information Technology, provided detailed remarks on the technological component of the plan. Chairman Keckler noted that the role of the Board is only lightly mentioned in the current COOP and asked for a greater Board role to be developed for future consideration.

Chairman Keckler invited public comment and received none. There was no new business to consider.

**MOTION**

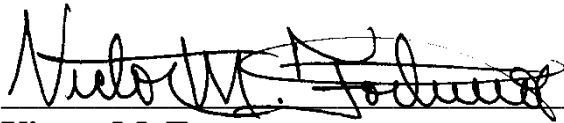
Mr. Korrell moved to adjourn the meeting. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

The *open session* meeting of the Committee adjourned at 4:48 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation Board of Directors Operations and Regulations Committee on April 16, 2012.*

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", written over a horizontal line.

**Victor M. Fortuno**

Vice President for Legal Affairs,  
General Counsel & Corporate Secretary