

**Legal Services Corporation
Meeting of the Telephonic Institutional Advancement Committee**

Open Session

Wednesday, October 1, 2014

Chairman John G. Levi convened an open session telephonic meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 5:02 p.m. on Wednesday, October 1, 2014. The meeting was held at the Legal Services Corporation 3333 K Street, N.W. Washington, D.C. 20007.

The following Committee members were present:

John G. Levi, Chairman
Robert J. Grey, Jr.
Father Pius Pietrzyk
Herbert S. Garten, (Non-Director Member)
Thomas Smegal (Non-Director Member)
Frank B. Strickland (Non-Director Member)

Other Board members present:

Julie A. Reiskin
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Wendy Rhein	Chief Development Officer
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Lynn Jennings	Vice President for Grants Management
Jeffrey Schanz	Inspector General
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs (GRPA)
Julia Kramer	Program Counsel, Office of Compliance and Enforcement, Executive Office
Atitaya Rok	Staff Attorney, Office of Legal Affairs

The following summarizes actions taken by, and presentations made to, the Committee:
Chairman Levi called the meeting to order.

MOTION

Father Pius moved to approve the agenda. Mr. Strickland seconded the motion.

VOTE

The motion passed by voice vote.

Chairman Levi began the discussion by thanking LSC staff for making the 40th anniversary celebration a great success.

Ms. Rhein briefed the Committee on follow up to the 40th anniversary event, including evaluation of feedback. She provided statistics on the attendance at the 40th anniversary; and stated that additional information would be available after the board meeting in Albany, New York. She answered Committee members' questions. At the suggestion of Father Pius and Ms. Reiskin, Ms. Rhein agreed to create a feedback form for comments about the 40th anniversary event. The feedback form will be posted to the LSC 40th anniversary website along with other links to gather social media feedback.

Ms. Reiskin and Mr. Rauscher briefed the Committee on the first Communications Subcommittee telephonic meeting held on September 19, 2014. They discussed the success of the 40th anniversary event, and the local press it received. Future communications strategies include focus on local press coverage, social media engagement, and planned calendar events. Ms. Reiskin also stated going forward the subcommittee would be setting goals to measure engagement and relationship outcomes and establishing a board of leaders. She answered Committee members' questions.

Chairman Levi invited public comment and received none.

There was no new business to consider.

The closed session meeting was deferred to the next meeting.

MOTION

Father Pius moved to adjourn the meeting. Professor Valencia-Weber seconded the motion.

VOTE

The motion passed by voice vote. The Committee meeting adjourned at 5:42 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on January 22, 2015.

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

Ronald S. Flagg

Vice President for Legal Affairs,
General Counsel & Corporate Secretary