

Office 365 for NFP Businesses



Move to the cloud? If you're like most non-profit businesses then chances are you've struggled with this issue—and with good reason. After all, you've got a lot to think about. What is the cloud really going to cost? Will it enable your people to work how and where they want while keeping you in control? How do you know your data is secure? We hear you.

That's why we recommend Microsoft Office 365. Office 365 is a cloud-based service hosted by Microsoft that brings together familiar Microsoft Office desktop applications with business-class email, shared calendars, instant messaging (IM), video conferencing, and file sharing. With Office 365, you'll receive secure, enterprise-grade tools for a predictable monthly cost and no upfront infrastructure investments. Get your work done faster from virtually anywhere, working with the Office you already know!

Be more productive anywhere

Work how you want, where you want

- Use Office across your devices—PC, Mac, tablet, smartphone
- Sign into Office to access the latest version of your documents and personal settings
- Sync files to your devices using SkyDrive Pro for offline access and automatic re-syncing and backup
- When away from your devices, sign into Office using a browser and quickly stream an Office application to a PC for full-experience viewing and editing

"By using Office 365, our employees will be able to interact with email, SharePoint sites, and more from any smartphone."

C. J. Allen
System Administrator, Santa Margarita Ford

Work better together

Share information easily and securely

- Conduct effective online meetings with multi-party HD video conferencing, screen sharing, and real-time note taking
- Create a mailbox within a site to access team communications and documents directly from Microsoft Outlook
- Share documents from SkyDrive Pro or Microsoft SharePoint Online team sites with controlled access

"Improving collaboration was a big thing for us. Once employees are able to more easily share larger files and work together, we see a big jump in productivity."

Dick van Weering
IT Manager, GITP

Simplify, but stay in control

Stay online, stay protected

- Simplify management with a single, web-based admin center
- Install Office on desktops quickly by streaming directly from Office 365—ready to use within moments of clicking "install"
- Receive protection against malware, spam, and phishing
- Ensure your files are safe with automatic backup
- Financially-backed, 99.9 percent uptime guarantee

"We were able to completely decommission our on-premise systems. This is a huge win for us Moving to the cloud has taken that burden off of our infrastructure."

Tualatin Valley Water District

Get more for your investment

Get a familiar experience for a predictable price

- Business-grade tools designed for your business
- Always get the latest technology for a predictable monthly cost
- Simplified per-user licensing of up to 5 devices per user
- No upfront licensing costs
- Easily add or delete users as you need to

"By switching to Office 365, we still had a collaboration environment managed for us in the cloud, and it brought us back to a familiar environment that our users were comfortable with."

Jeremy Mahler
Director of Technical Operations, Hickory Farms

What's included in Office 365?

Office 365 is not a one-size-fits-all solution. There are multiple plans available to fit different organization sizes and needs. Enterprise Plans are best for companies that want a full set of rich productivity services in the cloud, the desktop version of Office, and advanced enterprise services. Features and benefits include the following:

Familiar Office experience

Microsoft Office is the world's leading productivity application giving you anywhere access from virtually any device.

- Always the latest version of the familiar Office apps that you use and install on your desktop
- Consistent formatting across your PC, Mac, phone, browser
- Office Web Apps as online companion for light editing in any browser (Internet Explorer, Chrome, Safari, or Firefox)

Instant messaging and video conferencing

Powered by Microsoft Lync Online, you can set up and join online meetings in Outlook with just one-click.

- Presence, IM, voice, and HD video conferencing
- Real-time note taking and document sharing
- Conduct online meetings with customers and partners
- Connect with Skype contacts using presence, IM, and voice



Business-class email

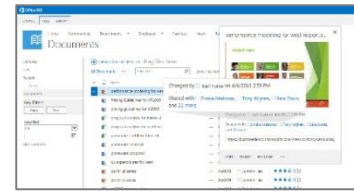
Powered by Microsoft Exchange Online, you can access your emails, shared calendars, and contacts from your PC, Mac, phone, and browser.

- 25 GB user mailboxes with up to 25 MB attachments
- Easy to add users and set up email on your domain name
- Robust anti-spam and anti-malware

Document sharing

Powered by Microsoft SharePoint Online, you can easily share documents and information with colleagues and customers.

- Share documents with controlled access
- Sync online files to your devices for offline access
- Share team emails and documents with Site Mailboxes
- Co-edit documents with others at the same time



	Office 365 Enterprise E1	Office 365 Enterprise E3
	Beyond 250 users	Beyond 250 users
	\$0/user/month	\$5/user/month
Office desktop apps (subscription to the latest full-featured Office, up to 5 PCs/Macs per user)	Office not included	●
Email, calendar, antivirus/anti-spam, personal archive	●	●
Collaboration sites, secured file sharing	●	●
HD video conferencing, IM and presence	●	●
Office Web Apps (for editing Office files in browser)	●	●
24/7 technical phone support	For all issues	For all issues
Active Directory integration for single sign-on	●	●
Advanced email: <ul style="list-style-type: none"> o Archiving and legal hold capabilities, plus unlimited storage; o Data Loss Prevention to avoid sharing certain data externally; o Information Rights Management to set rules on emails 		●
Simple interactive dashboards using Access, Excel, or Visio Services		●
eDiscovery for compliance		●

Reflects NFP pricing which requires approval

WHAT'S NEXT?

1. Try Office 365 today at www.forceworks.com/trials/
2. Schedule a free IT assessment
3. Read testimonials on www.whymicrosoft.com

