

**Legal Services Corporation  
Meeting of the Institutional Advancement Committee**

**Open Session**

**Sunday, April 6, 2014**

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 3:08 p.m. on Sunday, April 6, 2014. The meeting was held at the F. William McCalpin Conference Center, LSC Headquarters, 3333 K Street, NW, Washington, DC 20007.

The following Committee members were present:

John G. Levi, Chairman  
Martha L. Minow  
Robert J. Grey, Jr.  
Charles N.W. Keckler  
Father Pius Pietrzyk  
Herbert S. Garten, (Non-Director Member)  
Frank B. Strickland (Non-Director Member)

Other Board members present:

Sharon L. Browne  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Wendy Rhein	Chief Development Officer
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Richard L. Sloane	Chief of Staff and Special Assistant to the President
David Richardson	Comptroller and Treasurer, Office of Financial and Administrative Services
Jeffrey Schanz	Inspector General
Rebecca Fertig Cohen	Special Assistant to the President
Carol Bergman	Director, Office of Government Relations and Public Affairs
Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs
Allan Tanenbaum	Non-Director Member, LSC's Finance Committee

Thomas Coogan	Assistant Inspector General for Investigations, Office of the Inspector General
David Maddox	Assistant Inspector General for Management and Evaluations, Office of the Inspector General
John Seeba	Assistant Inspector General for Audit, Office of the Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General
Lora M. Rath	Director, Office of Compliance and Enforcement
Atitaya Rok	Staff Attorney, Office of Legal Affairs
Katherine Ward	Executive Assistant, Office of Legal Affairs
Wendy Long	Executive Assistant, Office of Government Relations and Public Affairs
Treefa Aziz	Government Affairs Representative, Office of Government Relations and Public Affairs
Eric Jones	Office of Information Technology
Terry Brooks	American Bar Association (ABA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Dominique Martin	Law99.com

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi called the meeting to order.

**MOTION**

Mr. Keckler moved to approve the agenda. Mr. Strickland seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Dean Minow moved to approve the minutes of the Committee's meetings of January 25, 2014. Mr. Keckler seconded the motion.

**VOTE**

The motion passed by voice vote.

Chairman Levi invited comments from Ms. Rhein on the calendar of events planned for LSC's 40<sup>th</sup> anniversary. She discussed planned activities and guest speakers and reminded Board members to forward names of invitees they would like to attend the various events.

Chairman Levi spoke of the importance of publicizing to the legal community the need for civil legal assistance to low income Americans. He discussed the responsibility of LSC to promote institutional advancement, and the importance of the 40<sup>th</sup> anniversary event. He thanked Mr. Garten for putting together the event in Austin, Texas and Mr. Strickland for the work he is doing in Atlanta. He also thanked the Board for its commitment.

Chairman Levi invited public comments and received none.

There was no other business to consider.

The Committee continued its meeting in closed session at 3:29 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on July 20, 2014.*

  
\_\_\_\_\_  
**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary