

**Legal Services Corporation  
Meeting of the Operations & Regulations Committee**

**Open Session**

**Thursday, January 23, 2014 – Friday, January 24, 2014**

Committee Chairman Charles N.W. Keckler convened an open session meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 4:29 p.m. on Thursday, January 23, 2014, which recessed and then resumed at 7:01 a.m. on Friday, January 24, 2014. The meeting was held at the Hilton Garden Inn Downtown Austin, 500 North Interstate 35, Austin, Texas 78701.

The following Committee members were present on Thursday, January 23, 2014:

Charles N.W. Keckler, Chairman  
Robert J. Grey, Jr.  
Harry J.F. Korrell, III  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present on Thursday, January 23, 2014:

Sharon L. Browne  
Victor B. Maddox  
Martha L. Minow  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending on Thursday, January 23, 2014 were:

James J. Sandman	President
Lynn Jennings	Vice President for Grants Management
Rebecca Fertig	Special Assistant to the President
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs (by telephone)
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Janet LaBella	Director, Office of Program Performance
Jeffrey E. Schanz	Inspector General
Thomas Coogan	Assistant Inspector General for Investigations, Office of the Inspector General
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robert Henley, Jr.	Non-Director Member, LSC's Finance Committee

Paul Furrh	Chief Executive Officer, Lone Star Legal Aid
David Hall	Executive Director, Texas RioGrande Legal Aid
Stacie Jonas	Texas RioGrande Legal Aid
Alison Paul	Executive Director, Montana Legal Services

The following Committee members were present Friday, January 24, 2014:

Charles N.W. Keckler, Chairman  
Robert J. Grey, Jr.  
Harry J.F. Korrell, III  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present:

Martha L. Minow  
Julie A. Reiskin

Also attending on Friday, January 24, 2014 were:

James J. Sandman	President
Rebecca Fertig	Special Assistant to the President
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Janet LaBella	Director, Office of Program Performance
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Thomas Coogan	Assistant Inspector General for Investigations, Office of the Inspector General
David Maddox	Assistant Inspector General for Management & Evaluation, Office of the Inspector General
Don Saunders	National Legal Aid and Defenders Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Committee:

On Thursday, January 23, 2014, Committee Chairman Keckler noted the presence of a quorum and called the meeting to order.

### **MOTION**

Mr. Grey moved to approve the agenda. Ms. Mikva seconded the motion.

### **VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Grey moved to approve the minutes of the Committee meeting of October 20, 2013. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

Ms. Davis updated the Committee on two rulemakings: 45 CFR Part 1614, private attorney involvement, and 45 CFR Part 1613, restrictions on legal assistance in criminal proceedings.

Next, Ms. Davis presented the proposed final rule and program letter amending 45 CFR 1626, restrictions on legal assistance to aliens, and answered Committee members' questions. Committee Chairman Keckler invited public comment on the Part 1626 rulemaking. The Committee received comments from Don Saunders, National Legal Aid and Defender Association (NLADA), and Stacie Jonas, Texas RioGrande Legal Aid.

**MOTION**

Mr. Grey moved to recommend to the Board that it approve a further notice of proposed rulemaking on Part 1626, as amended. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Levi moved to recess the Committee meeting and resume at 7:00 a.m. the following day. Mr. Grey seconded the motion.

**VOTE**

The motion passed by voice vote.

On Friday, January 24, 2014, at 7:01 a.m., Committee Chairman Keckler resumed the Committee meeting.

President Sandman reported on Management's progress on implementing LSC's Strategic Plan 2012 -2016. And answered Committee members' questions.

President Sandman next reported on Management's implementation of new enforcement mechanisms, and answered Committee members' questions.

Mr. Flagg presented two proposed revisions to the LSC Employee Handbook: 1) elimination of requirement for Board approval of revisions to the Employee Handbook and 2) elimination of section 2.5 regarding Audit Committee investigations of employee complaints. He answered Committee members' questions.

### **MOTION**

Mr. Grey moved to recommend to the Board that it approve the two proposed revisions to the Employee Handbook. Ms. Mikva seconded the motion.

### **VOTE**

The motion passed by voice vote.

Committee Chairman Keckler next led the discussion on the Committee's evaluations for 2013 and goals for 2014. Committee Chairman Keckler invited public comment and received none.

There was no new business to consider.

### **MOTION**

Mr. Grey moved to adjourn the meeting. Ms. Mikva seconded the motion.

### **VOTE**

The motion passed by a voice vote.

The Committee meeting adjourned at 7:44 a.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations and Regulations Committee on March 3, 2014.*

A handwritten signature in black ink that reads "Ronald S. Flagg". The signature is written in a cursive style and is positioned above a horizontal line.

**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary